



Qualifications

1. Must be at least 18 years of age
2. Must complete DHS background check and be cleared to work in human service programs
3. Freedom from chemical use problems for at least 2 years prior to hire
4. Current enrollment in an approved and accredited higher education program working toward degree completion and appropriate LADC or MHP licensure

3.6.12 Lead Tech/Recovery Support Specialist

Management Reports: Program Director

Responsibilities (All responsibilities of a Tech) and:

1. Perform client intakes
2. Inform Community Center of client movement.
3. Evaluate Tech performance and report to Program Director
4. Continually evaluate the physical condition of the lodging and grounds and coordinate necessary repairs
5. Hold Techs accountable for doing their job and write up poor performance when necessary
6. Participate in Weekly Consultation

Qualifications

1. Comply with MN 245G and program policies and procedures
2. Acknowledge understanding of Client Rights, per MN 245G
3. Must be at least 18 years of age
4. Must complete DHS background check and be cleared to work in human service programs
5. Acknowledge freedom from substance abuse problems for 1 or more years
6. CPR/First Aid Training

3.6.13 Tech/Recovery Support Specialist

Management Reports: Lead Tech

Responsibilities

1. Appropriately share personal experiences, wisdom, and knowledge as appropriate
2. Assist with other program duties as directed
3. Administration of medication or assistance with self-medication
4. Completes administrative tasks thoroughly, accurately and efficiently.
5. Follow facility policies and procedures to ensure patient, staff, guest, and community safety
6. Responsive towards the needs of clients and their clinical staff
7. Displays positive and supportive communication towards a vulnerable patient population
8. Sensitive of multicultural issues that may significantly impact the patient experience
9. Keen observer and prompt reporter of client behavioral progression to the clinical team

Qualifications

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4. Must complete DHS background check and be cleared to work in human service programs
5. Acknowledge freedom from substance abuse problems for 1 or more years
6. Capable of handling basic computing functions, including email, file navigation, and web-based clinical software
7. Willing to learn new skills and work in a fast-paced, challenging environment